

SIEC Briefing Paper on the Final Communications Plan

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Description

This is the second of a two part process to ensure that the recommendations and concerns of the SIEC are followed and to fully vet the Final Communications Plan.

The purpose of this briefing is to review the second draft of the Communications Plan.

Recommendations to the Board

- Staff recommends approval of the Final Communications Plan.

Status

The SIEC reviewed this document and discussed required changes on December 1, 2004. The recommendations were noted and changes made by Federal Engineering.

Issues

- This deliverable will have a very fast turnaround (less than 8 weeks). Due to this accelerated time schedule, additional resources were used to ensure that the report that will be delivered would not suffer.

Background

Federal Engineering was engaged by the SIEC to complete work on the Final Communications Plan, due to the legislature on December 31, 2004.

Federal Engineering and the Department of Information Services, on behalf of the SIEC, signed a contract amendment to complete a Final Communications Plan. The first draft of this plan was delivered to the SIEC SAW Group on November 10, 2004.

This report includes:

- Interview data from available SIEC members, selected available SIEC Advisory Work Group members, and selected available SIEC Technical Frequency Management Work Group members.
- Data and recommendations from the SIEC Interim Report.
- Preliminary data from the comprehensive radio inventory.

At the Department of Information Services' request, Federal Engineering was tasked with creating version 1.5 of this report. Version 1.5 was distributed to the SIEC and SAW Groups on November 22, 2004. There was a SAW Group meeting on November 23, 2004 to discuss the document. SIEC members were also invited to attend to discuss this draft.

Version 2.0 of this plan was distributed on November 29, 2004 to the SIEC and the SAW Group. This version was discussed and recommendations were made to Federal Engineering and staff at the December 1, 2004 SIEC meeting.

At the conclusion of this meeting, Federal Engineering will be working with SIEC staff and will prepare the final copy of this report for the SIEC, the Information Services Board (ISB), and the legislature. This plan will be presented to the ISB during their January 2005 meeting. It is anticipated that the plan will be approved by the Board at that time.

Federal Engineering has two additional projects they continue to work on.

1. The comprehensive inventory of radio assets.
2. The Technical Implementation Plan (TIP).

The TIP will be a more detailed communications plan that can be used as a roadmap to the state's future interoperable system. The TIP is due in May 2005.